

Executive Estates of Boynton Beach Homeowners Association, Inc.

195 Temple Ave., Boynton Beach, FL 33436
president@citrusglen.org

Dear Members:

We are pleased to announce that the Board of Directors for Executive Estates of Boynton Beach Homeowners Association, Inc., has passed a Resolution pursuant to Section 720.317 of the Homeowners Association Act which provides an association with the ability to utilize an electronic voting system. This system will simplify the meeting notice and voting process which will ultimately assist the Board and the Community to reach outcomes we are striving to achieve in a more costly and timely fashion.

We are required to receive your request in writing prior to providing you with the ability to vote electronically.

In this packet, we have included a Consent form and a FAQ sheet to help answer commonly asked questions regarding this Resolution. We ask for your cooperation in completing the Consent form and returning it to us at your earliest convenience. If you decide to revoke your consent to electronic voting at a later date, we will provide you with the required written notification for you to complete.

By signing or affirming the consent each Unit Owner further recognizes that internet/electronic communications may be subject to failure, interruptions, or other problems due to a variety of reasons, including but not limited to Unit Owner operator error, provider system or server failures, “spam” blockers, power outages, and the like. As such, and as a condition of the Association’s agreement to permit electronic voting, each Unit Owner who consents to electronic voting releases and waives any claim or challenge to such voting, including but not limited to situations where a Unit Owner vote was not received or counted by the Association due to no fault of the Board of Directors or management.

Please let us know if you have any additional questions. We appreciate your timely response.

Sincerely,

Board of Directors
Executive Estates of Boynton Beach
Homeowners Association, Inc.

CONSENT TO ELECTRONIC VOTING AND/OR CONSENT TO RECEIVE ELECTRONIC NOTICE OF MEETINGS

The undersigned, being an Owner or the Voting Member under Section 2. MEMBERS, of the Amended and Restated Bylaws of Executive Estates of Boynton Beach Homeowners Association, Inc., of the Executive Estates of Boynton Beach Homeowners Association, Inc. whose address is: _____ pursuant to Florida Statutes, hereby consent(s) in writing to:

(Please place a check mark or x in the box or boxes for which you are giving consent. You may consent to electronic voting, receiving electronic notice or both).

1. **ELECTRONIC VOTING.** By signing this consent form (or consenting to electronic voting by e-mail sent to the Association), I consent to voting electronically at meetings and elections for Executive Estates Of Boynton Beach Homeowners Association, Inc., to the fullest extent permitted by law, pursuant to the provisions of the Board’s Resolution authorizing electronic voting (“Resolution”). I designate the following email address for electronic voting purposes: _____(PRINT NEATLY). The undersigned understands and agrees that in order to be valid, this consent form must be signed and on file with the Association prior to the meeting or election in which the Unit Owner wishes to vote by electronic means, and that all electronic votes shall be cast within the window set by the Board in advance of said meeting at which time the ability to vote electronically shall be deemed closed for that meeting or election.

2. **ELECTRONIC NOTICE.** I consent to receiving notices by electronic transmission for meetings of the Board of Directors, Committees, and Annual and Special Meetings of the Members of Executive Estates Of Boynton Beach Homeowners Association, Inc. I designate the following email address for the electronic notice purposes: *(you may write “same as above” or provide a different email address for electronic notice purposes)* _____ The undersigned understands that mailed/paper notices may not be provided to the Unit Owners unless the Unit Owners have rescinded their consent to receive electronic notice of meetings. **Please be aware that if you consent to receive electronic notice of meetings, your e-mail address designated for that purpose will be an official record of the Association.**

Eligible Voter Please Print, Affix Date and Sign Below:

By: _____

Print Name: _____

Date: _____

An Eligible Voter may revoke his or her consent a minimum of ten days prior to an election.

Return Signed Consent to Association

via email at: President@citrusglen.org

Or mail to: Executive Estates of Boynton Beach Homeowners Association, Inc.
195 Temple Ave., Boynton Beach, FL 33436

FREQUENTLY ASKED QUESTIONS (FAQs)

REGARDING ADOPTED RESOLUTION FOR ELECTRONIC VOTING& NOTICING

What has changed that provides the members with the ability to vote electronically now?

In 2015, Florida Legislature added the ability for community associations to conduct elections and other official business by electronic voting through an internet-based online system, as stated in F.S. 720.317.

The Board of Directors passed a resolution to incorporate electronic voting to conduct voting whether for an election or other business requiring a vote of the membership. We are confident you will appreciate the reduction in time, materials, postage and costs associated with printed notices and voting materials.

Is this safe? What platform will be used to ensure our ballots are safe and follow the same laws as we did with paper ballots?

The electronic system will be provided through HoAst-inc. The system will provide a method to authenticate a unit owner's identity while ensuring the integrity and secrecy of each ballot. It will also authenticate the validity of each vote to certify that it was not altered in transit. For the elections of the Board of Directors, the system will permanently separate any identifying information thus rendering it impossible to tie a ballot to a specific unit owner.

How do I know if my computer, tablet or smartphone is compatible?

HoAst-inc has a system that is compatible with all devices with a web browser. This includes iPhones, iPads, Android devices, PC computers, Mac computer, etc. In order to avoid technical difficulties, a method to confirm that the unit owner's electronic device can successfully communicate with the online voting system will be available at least 14 days prior to the voting deadline.

Do I still need to attend a meeting if I can cast my ballot electronically?

No, your electronic vote will be counted as your attendance at a meeting for the purposes of determining a quorum. Further, all electronic votes will be recorded, stored and accessible to election officials for recount, inspection and review purposes.

What if my email address changes? How do I update my contact info?

It is very important that each owner maintains their current email address on file in order to receive relevant electronic material(s) in a timely manner. Please be advised that illegible or incomplete forms cannot be accepted. As always, the consent form and revocation form are available from the Association. If your email address changes, please submit a new consent form, to the Association office along with any new contact information regarding your owner account.

I understand how this all works but still prefer to send my ballot the old-fashioned way. Is that possible?

Of course, enrolling in electronic voting is not mandatory and if you choose to participate and change your mind, you may revoke your consent. Please note the time requirements for proper submission of the revocation of consent form so that your desired method of voting is in place before a voting procedure.

Where can I find out more information on HoAst-inc.?

For more information about HoAst-inc., please visit: www.HoAst-inc.com